

APPLICATION DOCUMENTATION REQUIRED

APPLICATIONS MAY BE SUBMITTED DURING THE MONTH OF JUNE 2006 IN ANTICIPATION OF THE JULY 1, 2006 INITIAL LICENSURE STARTING DATE

Beginning July 1, 2006, if you are submitting an application per Chapter 65, Tennessee Home Inspector License Act of 2005, Section 306(a), you are required to submit the following **with your application**:

1. A **non-refundable \$300.00 application and initial licensure fee**. This payment must be made by check, and made payable to the **Department of Commerce and Insurance**.
2. A copy of your high school diploma or GED certificate. If you are unable to locate your high school diploma, then we would require a high school transcript showing your graduation date, or a college transcript which shows your high school graduation date.
3. A copy of the certificate(s) you received upon completion of the 90 hours of required pre-license home inspection education (must be an approved course.)
4. A copy of the state selected National Home Inspector Examination (NHIE) testing results showing a **passing** score.
5. Valid insurance certificates: All policies must state the *individual's* name (may also include company name) and must list the Home Inspector Licensing Program with our mailing address as the "Certificate Holder."
 - a. General Liability: must include minimum of \$500,000 policy coverage, valid policy number (TBA not accepted), effective coverage dates.
 - b. Errors and Omissions (E&O): no minimum limits specified in the statute, you may set your own policy limits. Must include valid policy number (TBA not accepted), effective coverage dates.

Please allow 1-2 weeks processing time for completed applications.

Revised 11/01/07